

Prairie Barn Market
Saturday, June 1, 2024 9am-3pm
Prairie Museum of Art & History- Colby, KS

Prairie Barn Market is currently accepting applications from vendors who specialize in handmade, re-purposed, vintage, and antique items. (Booth contents must be 90% handmade, antique, vintage, re-purposed, or up-cycled.) Although we love our other vendors, no commercial or direct sales booths are allowed at this event. Food vendors, artists, and musicians are also welcome to showcase their talents. PBM is a juried event accepting vendors based on the quality and originality of items. We are so excited to host this event in Colby and Northwest Kansas! Thank you for joining us!

Applications- Booth availability is on a first come, first serve basis. Vendor applications must include photos or links to online photos. Please email photos of your display and products to barnwoodandbling@gmail.com. In order for us to quickly process your application, please include your business name and Prairie Barn Market in the subject line of the email. You will be notified via email when your application is approved. Your booth space will be reserved when we have received your application and fee. Return application by May 15, 2024 with payment to: Barnwood & Bling, 148 S Adams Ave. Colby, KS 67701. Payment can also be made via Venmo.

Booths- Please have your booth ready for the public by 8:30am. Your booth will remain intact until 3:00pm. No early takedowns. Only one vendor per booth space. Spaces measure approximately 14'x14'. Tents are encouraged. Please provide your own tables and chairs. All booth spaces are \$65.00.

Food Vendors- A limited number of food vendor spaces are available. Electricity is only available for food vendors only and will be charged an additional \$10.00 per vendor.

Unloading/Loading/Parking- Set up times will be available on Friday afternoon/evening. You may begin setting up at 6:30am on Saturday. You will enter and exit the grounds through the entrance north of the museum building. After unloading, please promptly move your vehicle/trailer to the designated parking area. All vehicles must be moved to the designated parking area by 8:30am.

Promotion- Advertising will take place in area newspapers, radio, museum newsletters, flyers, and social media. Email photos for us to advertise your items in the Facebook event and please invite others on the Facebook event. Communication to vendors will take place via email. We will also provide images via email for you to post on your business and personal pages on social media to advertise you are a vendor at PBM. Please check your email frequently!

Promotional Giveaways- We will be hosting giveaways on Facebook. Select on the vendor application if you want to participate. We will post on the event page and draw a daily winner. The winner will find the booth that sponsored that particular item at the PBM event to claim the item they won. Please don't mail us the gift- the winner finds you at the market.

Sales Tax- Vendors are responsible for collection of their own sales tax. Prairie Barn Market and its promoters are not responsible for the collection or payment of any state or city sales tax. Colby's rate is 9.0%. Tax documents for submission will be provided.

Cancellations- No refunds will be issued.

Security- Please do not leave your booth unattended during the show. Keep valuable items within your possession at all times. Barnwood & Bling, Prairie Museum of Art & History, and Prairie Barn Market are not responsible for any lost, stolen, broken or damaged items. We will provide vendor courtesy as needed.

Questions? Contact Shanda Mattix, Barnwood & Bling at 785-443-0415 or barnwoodandbling@gmail.com.

Prairie Barn Market Vendor Application

June 1, 2024

Applications due May 15, 2024

Business Name: _____ Owner Name: _____

Mailing Address: _____

Email: _____ Cell Number: _____

Business Web Link: _____

Kansas Tax Number (if applicable): _____

Name of Business on Facebook: _____

Are there pictures of your product or booth display on your Facebook page? Yes No

Do we have permission to use images on your Facebook page to promote your business? Yes No

Describe your business to help us advertise for you:

Number of Outdoor 14'x14' Booth Spaces _____ x \$65.00/space = _____

Food Vendor with Electricity \$75.00 _____

Total Amount Enclosed: _____

Make checks payable to Barnwood & Bling. Return with application to:

Barnwood & Bling
148 S Adams Ave
Colby, KS 67701

Special Notes:

Giveaway: I would like to participate in the Facebook giveaway. Yes No

Prairie Barn Market and its volunteers, Barnwood & Bling, and Prairie Museum of Art & History and its staff and volunteers, and Thomas County Historical Society and its Board of Directors are not responsible for any personal injury, loss or damages of any nature suffered by any persons throughout the event. Prairie Barn Market and its volunteers, Barnwood & Bling, and Prairie Museum of Art & History and its staff and volunteers, and the Thomas County Historical Society and its Board of Directors are not responsible for any lost, stolen, broken, or damaged items. Prairie Barn Market and its volunteers, Barnwood & Bling, and Prairie Museum of Art & History and its staff and volunteers, and the Thomas County Historical Society and its Board of Directors are not responsible for any accident occurring in any vendor's booth or caused by vendor's display, products or unsafe conditions. I have read and understand all policies.

Signature: _____ Date: _____